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MEMORANDUM FOR: Chief, Regulations Control Staff

SUBJECT: Proposed Regulation No. [] "RECORDS
MANAGEMENT" (Job #1320-VJB)

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1. While agreeing with the need for a regulation to cover "Records Management" more adequately than the present R [] this office does not concur in the subject proposed publication as written.

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2. A Clandestine Services records management program has been functioning for some time under the general guidance of the Chief, RI as the DDP Area Records Officer. Because of the sensitivity of many records within the Clandestine Services, it is believed that DDP should be given special consideration in any records regulation promulgated for Agency-wide use. It is believed that he should be delegated authority therein to continue the maintenance and further development of a CS records management program responsive to his particular requirements, compatible with CS organizational needs on a world-wide basis, and in general conformity with the over-all Agency records management program. It is contemplated, of course, that DDP would seek the advice and assistance of the Management Staff whenever necessary or appropriate.

[]
Executive Officer, DD/P

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